

BOARD OF EDUCATION
Millburn School District 24

REGULAR MEETING
Dec. 12, 2011

BOARD MEMBERS PRESENT

Diane Campbell
Jane Gattone
Scott Miller
Joseph Pineau
Robert Reding

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Elizabeth Keefe, Special Services Director
Dr. Cheryl Kucera, Curriculum Director
Joanne Rathunde, Technology Director
Marybeth DeLaMar, Principal
Jake Jorgenson, Principal

BUSINESS MANAGER

Dr. Stephen Johns

VISITORS

Larry Dwyer
Brandon Craven
Steve Craven
Deborah Pineau
Kim Dodd
Darin Meyer
Rachel Nichols
Valerie Powley
Greg Ball
Alicia Keys
Dave Bending
Cindy Brugioni
Carol McGill
Tammy Harris

TREASURER

Roger Manderscheid

BOARD CLERK

Dorothy Pazanin

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Central School, was called to order at 7 p.m. by President Robert Reding. Roll call was taken with the following Board Members in attendance: Diane Campbell, Jane Gattone, Scott Miller, Joseph Pineau and Robert Reding. Lisa Scanio and Chris Stream were absent.

PUBLIC COMMENT – Kim Dodd said she has been hearing from several people about the district still being over budget. She asked if an administrator would phone or email her with information about the budget.

ADDITION OF NON-ACTION ITEMS – Dave Bending, president of the Millburn Education Foundation, gave an update to the Board on the Foundation's recent activities. He explained that the foundation is a non-profit organization whose mission is to enrich the learning experience by enhancing Millburn School District's resources. In its five years of

existence, the foundation has raised \$40,000 to \$70,000 a year. Expenses are about 30-44 percent of revenue. Mr. Bending said the foundation has seen a decline in its ability to raise funds the last few years. A recent focus has been to improve “brand recognition.” The foundation wants to be recognized as a separate Millburn entity, not to be confused with the Board of Education or the PTOs. A main goal for this year is to launch a capital campaign that will help the district fulfill its Strategic Plan. Other goals include writing grants; refreshing the main fundraiser, March Madness; and balancing the distribution of funds across all grade levels. In the past, the foundation has funded annual college scholarships to Millburn graduates, helped finance the 8th grade trip to Springfield and the 6th grade trip to Camp Timberlee, and help pay expenses for other school projects.

EXECUTIVE SESSION

A motion was made by Diane Campbell and seconded by Scott Miller to enter into Executive Session to discuss matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and for consideration and discussion of “student disciplinary cases” and other matters relating to individual students. On a roll call vote, the following Board Members voted Aye: Joseph Pineau, Robert Reding, Scott Miller, Jane Gattone and Diane Campbell. Nays: none. Absent: Lisa Scanio and Chris Stream. The motion passed. The Executive Session began at 7:21 p.m.

A motion was made by Diane Campbell and seconded by Jane Gattone to adjourn the Executive Session. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Lisa Scanio and Chris Stream. The motion passed. The Executive Session adjourned at 7:44 p.m.

REGULAR MEETING RESUMES

A motion was made by Jane Gattone and seconded by Diane Campbell to resume the Regular Board Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Lisa Scanio and Chris Stream. The motion passed. The Regular Meeting resumed at 7:50 p.m.

ACTION ITEMS

DISCIPLINE ACTION – A motion was made by Diane Campbell and seconded by Scott Miller, upon review of the hearing officers report regarding the discipline of student 2011-1, to uphold the suspension of student 2011-1. On a roll call vote, the following Board Members voted Aye: Robert Reding, Scott Miller, Jane Gattone, Diane Campbell and Joseph Pineau. Nays: none. Absent: Lisa Scanio and Chris Stream. The motion passed.

A motion was made by Diane Campbell and seconded by Jane Gattone, upon review of the hearing officers report regarding the discipline of student 2011-2, to uphold the suspension

of student 2011-2. On a roll call vote, the following Board Members voted Aye: Scott Miller, Jane Gattone, Diane Campbell, Joseph Pineau and Robert Reding. Nays: none. Absent: Lisa Scanio and Chris Stream. The motion passed.

CONSENT AGENDA – The Board agreed to remove two items from the Consent Agenda: Activity Accounts for Millburn Central and Millburn West; and Facilities Use Application Update. A motion was made by Diane Campbell and seconded by Joseph Pineau to approve the Consent Agenda, including the following:

1. Approval of Minutes
 - a. Public Hearing of Nov. 21, 2011
 - b. Regular Meeting and Executive Session of Nov. 21, 2011
 - b. Committee of the Whole Meeting of Dec. 5, 2011
2. Treasurer's Report and Approval
3. Bill Approval and Payment Authorization
4. Personnel Report
 - a. Intent to Retire from **Beth Overman** for 2015-16 SY
 - b. Intent to Retire from **Shannon Grams** for 2015-16 SY
 - c. FMLA for **Meredith Frediani**
 - d. FMLA for **Lawrence Laird**
 - e. Increase Time for ELL Paraprofessional Position

On a roll call vote, the following Board Members voted Aye: Jane Gattone, Diane Campbell, Joseph Pineau, Robert Reding and Scott Miller. Nays: none. Absent: Lisa Scanio and Chris Stream. The motion passed.

EXPENDITURES		12/31/11	
EDUCATION		OPERATIONS & MAINTENANCE	
BILLS PAYABLE	\$204,240.57	BILLS PAYABLE	\$32,855.26
PAYROLL	\$962,460.48	PAYROLL	\$47,264.36
MISC			
TOTAL	\$1,166,701.05	TOTAL	\$80,119.62
TRANSPORTATION		IMRF/SOCIAL SECURITY	
BILLS PAYABLE	\$16,550.73	BILLS PAYABLE	
PAYROLL	\$77,556.28	PAYROLL	\$59,035.82
TOTAL	\$94,107.01	TOTAL	\$59,035.82
CAPITAL PROJECTS		DEBT SERVICE	
BILLS PAYABLE	\$0.00	BILLS PAYABLE	\$140,500.00
		TORT	
		BILLS PAYABLE	\$0.00
		PAYROLL	-\$709.41
		TOTAL	-\$709.41
		FUNDS TOTAL	\$1,539,754.09

ACTIVITY ACCOUNTS – Joseph Pineau asked about a \$3,360 transfer of funds from the Millburn West to the Millburn Central account. Jake Jorgenson explained that this was money raised during the 24-Hour Challenge that was deposited in the West account, but should have been deposited in Central's. A motion was made by Jane Gattone and seconded by Diane Campbell to approve the Activity Funds for Millburn Central and Millburn West. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Joseph Pineau, Robert Reding, Scott Miller and Jane Gattone. Nays: none. Absent: Lisa Scanio and Chris Stream. The motion passed.

FACILITIES USE – Jane Gattone asked for clarification on the \$10 “per field” charge. Supt. Lind said the use of the term “per field” is a change from previous language on the Facilities Use form that specified “per event.” The new language allows the district to charge a separate fee for each field that is being used. A motion was made by Jane Gattone and seconded by Joseph Pineau to approve the Facilities Use Application Update. On a roll call vote, the following Board Members voted Aye: Joseph Pineau, Robert Reding, Scott Miller, Jane Gattone and Diane Campbell. Nays: none. Absent: Lisa Scanio and Chris Stream. The motion passed.

It was noted that Roger Manderscheid exited the meeting at 8:05 p.m.

INFORMATION/DISCUSSION

GRADE CONFIGURATION – Supt. Jason Lind reviewed information on the topic of grade level configuration of the schools. The Board discussed its plans to present the information at two upcoming public forums, and the format that would be followed. Topics discussed included titling and sequencing of slides; explaining the purpose of the forums; and reviewing the process and timeline for a decision. The Board also discussed possible questions that would arise at the forums and how they would be addressed. These included topics such as transportation costs and savings, moving costs, availability of indoor and outdoor space, scheduling, staffing patterns and class size inequities. Mr. Lind said he will update the presentation and send it to Board Members before the forums.

SUPERINTENDENT'S REPORT

Supt. Lind reported that there is a Winter Band Concert coming up this week. He also pointed out that the issue of grade level configuration would be discussed again at the Committee of the Whole Meeting in January.

Other future agenda items include PMA projections, Millburn Before and Afterschool Care, and an ISAT report.

It was noted that Dr. Stephen Johns, Dr. Cheryl Kucera, Elizabeth Keefe, Joanne Rathunde, Jake Jorgenson and Marybeth DeLaMar exited the meeting at 9:25 p.m.

EXECUTIVE SESSION

A motion was made by Diane Campbell and seconded by Jane Gattone to enter into Executive Session to discuss matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. On a roll call vote, the following Board Members voted Aye: Robert Reding, Scott Miller, Jane Gattone, Diane Campbell and Joseph Pineau. Nays: none. Absent: Lisa Scanio and Chris Stream. The motion passed. The Executive Session began at 9:34 p.m.

A motion was made by Diane Campbell and seconded by Jane Gattone to adjourn the Executive Session. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Lisa Scanio and Chris Stream. The motion passed. The Executive Session adjourned at 10:15 p.m.

REGULAR MEETING RESUMES

A motion was made by Diane Campbell and seconded by Scott Miller to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Lisa Scanio and Chris Stream. The motion passed. The Regular Meeting adjourned at 10:16 p.m.

Robert A. Reding, President
Board of Education
Millburn School District 24

ATTEST:

Diane Campbell, Member
Board of Education
Millburn School District 24

Date

BOARD OF EDUCATION
Millburn School District 24

EXECUTIVE SESSION
Dec. 12, 2011

The Board of Education of Millburn School District 24, Lake County, Illinois, convened in Executive Session on Dec. 12, 2011 at Millburn Central School during the course of a Regular Board Meeting.

During the Board Meeting, a motion was made by Diane Campbell and seconded by Scott Miller to enter into Executive Session to discuss matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and for consideration and discussion of "student disciplinary cases" and other matters relating to individual students. On a roll call vote, the following Board Members voted Aye: Joseph Pineau, Robert Reding, Scott Miller, Jane Gattone and Diane Campbell. Nays: none. Absent: Lisa Scanio and Chris Stream. The motion passed. The Executive Session began at 7:21 p.m.

Present during the Executive Session were Board Members Diane Campbell, Jane Gattone, Scott Miller, Joseph Pineau and Robert Reding; Superintendent Jason Lind; and Board Clerk Dorothy Pazanin.

During the Executive Session the Board discussed student discipline.

It was noted that Jason Lind exited the meeting at 7:30 p.m.

A motion was made by Diane Campbell and seconded by Jane Gattone to adjourn the Executive Session. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Lisa Scanio and Chris Stream. The motion passed. The Executive Session adjourned at 7:44 p.m.

Robert A. Reding, President
Board of Education
Millburn School District 24

ATTEST:

Diane Campbell, Member
Board of Education
Millburn School District 24

Date

BOARD OF EDUCATION
Millburn School District 24

EXECUTIVE SESSION
Dec. 12, 2011

The Board of Education of Millburn School District 24, Lake County, Illinois, convened in a second Executive Session on Dec. 12, 2011 at Millburn Central School during the course of the Regular Board Meeting.

During the Board Meeting, a motion was made by Diane Campbell and seconded by Jane Gattone to enter into Executive Session to discuss matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. On a roll call vote, the following Board Members voted Aye: Robert Reding, Scott Miller, Jane Gattone, Diane Campbell and Joseph Pineau. Nays: none. Absent: Lisa Scanio and Chris Stream. The motion passed. The Executive Session began at 9:34 p.m.

Present during the Executive Session were Board Members Diane Campbell, Jane Gattone, Scott Miller, Joseph Pineau and Robert Reding; Superintendent Jason Lind; and Board Clerk Dorothy Pazanin.

During the Executive Session the Board discussed administrative contracts.

A motion was made by Diane Campbell and seconded by Jane Gattone to adjourn the Executive Session. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Lisa Scanio and Chris Stream. The motion passed. The Executive Session adjourned at 10:15 p.m.

Robert A. Reding, President
Board of Education
Millburn School District 24

ATTEST:

Diane Campbell, Member
Board of Education
Millburn School District 24

Date

BOARD OF EDUCATION
Millburn School District 24

COMMITTEE OF THE WHOLE MEETING
Jan. 9, 2012

BOARD MEMBERS PRESENT

Diane Campbell
Jane Gattone
Scott Miller
Joseph Pineau
Robert Reding
Lisa Scanio

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Elizabeth Keefe, Special Services Director
Dr. Cheryl Kucera, Curriculum Director
Joanne Rathunde, Technology Director
Marybeth DeLaMar, Principal
Jake Jorgenson, Principal

BOARD CLERK

Dorothy Pazanin

VISITORS

Carla Blanchard	Rachel Nichols
Tammy Harris	Cindy Brugioni
Michele Miller	Deborah Pineau
Tricia Johnston	Larry Dwyer
Sue Stone	

A Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn West School, was called to order at 7:02 p.m. by President Robert Reding. Roll call was taken with the following Board Members in attendance: Diane Campbell, Jane Gattone, Scott Miller, Joseph Pineau Robert Reding and Lisa Scanio. Chris Stream was absent.

Due to the absence of Board Secretary Chris Stream, a motion was made by Lisa Scanio and seconded by Diane Campbell to appoint Jane Gattone as Secretary Pro Tem. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Chris Stream. The motion passed.

PUBLIC COMMENT – Deborah Pineau invited the Board Members to attend the 12th Annual March Madness Benefit sponsored by the Millburn Education Foundation. This year's event will take place March 10 at Midlane Country Club.

INFORMATION/DISCUSSION ITEMS

K-8/GRADE LEVEL CENTERS – Board Members spoke individually to express their thoughts on the topic of grade level configuration for the schools next year, specifically whether the district schools should remain K-8 buildings, or switch to grade level centers. Each of the six Board Members present at the meeting said they were planning to vote for grade level centers. The Board continued to discuss the issue after the individual statements. Discussion topics included:

- Current enrollment numbers at each school
- Outlook for state funding
- Providing the best possible education for all students
- Meetings and discussions on this topic over the past few years
- Opinions expressed by school administration and staff
- Financial ramifications
- Research presented by the district committee
- Inequities in class sizes
- Uniting the district
- Repetition of services
- Ability to reach future goals
- Unique character of Millburn School District
- Process followed to research the topic and present information
- Using all district assets equitably and efficiently
- Future evaluation of changes
- Home values and the housing market
- Student achievement
- Successfully making the transition

The Board said it will take a formal vote on the issue at the Regular Meeting of Jan. 18.

ISAT COHORT STUDY – Dr. Cheryl Kucera presented the ISAT Cohort Study 2011. She discussed the ISAT Exceeds standard, Millburn Meets/Exceeds statistics, the concept of grade level cohorts, and cohort data. She discussed how this information can be used when determining the number of students moving from the Meets to the Exceeds category. The presentation is posted on the district website.

BUS LEASE – Supt. Jason Lind reported that he and Dr. Stephen Johns are reviewing the current bus lease and preparing to seek bids for next year's service. The Board discussed the timeline for the bid process, the length of the lease, and other items that might be addressed in the bid.

FUTURE AGENDA ITEMS – Topics that will be addressed at upcoming meetings include: Grade Level Configuration; Millburn Before and Afterschool Care Program; Kindergarten Enrichment Program; Proposed 2012-13 Calendar; Review of Closed Session Minutes; and the Prevailing Wage Ordinance.

SUPERINTENDENT REPORT – Supt. Jason Lind discussed several topics, including the dates of the holiday break; the impact of higher class sizes on the staff; and progress toward meeting the Superintendent Goals.

BUSINESS OFFICE REPORT – Dr. Stephen Johns updated the Board on a meeting he had with the auditor, Mr. Lind, Mr. Reding and Mr. Pineau to discuss changing the way some financial information is reported. He displayed several graphs and charts to illustrate statistics on budget figures and cash flow since the beginning of the fiscal year. Dr. Johns also reported on other issues including: a bond refunding opportunity; donations to the

district; grant awards; contact information for the sheltered annuity plan; and facilities work that was completed over winter break.

It was noted that Marybeth DeLaMar, Stephen Johns, Jake Jorgenson, Elizabeth Keefe, Cheryl Kucera and Joanne Rathunde exited the meeting at 8:55 p.m.

EXECUTIVE SESSION – A motion was made by Lisa Scanio and seconded by Diane Campbell to enter into Executive Session to discuss matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a public body to determine its validity and for consideration and discussion of “student disciplinary cases” and other matters relating to individual students. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Jane Gattone, Scott Miller, Joseph Pineau, Robert Reding and Lisa Scanio. Nays: none. Absent: Chris Stream. The motion passed. The Executive Session began at 9:10

A motion was made by Lisa Scanio and seconded by Jane Gattone to exit Executive Session at 10:10 p.m. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Chris Stream. The motion passed.

REGULAR MEETING RESUMES

There being no further business, a motion was made by Lisa Scanio and seconded by Diane Campbell to adjourn. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Chris Stream. The Committee of the Whole Meeting adjourned at 10:11 p.m.

Robert A. Reding, President
Board of Education
Millburn School District 24

ATTEST:

Jane Gattone, Secretary Pro Tem
Board of Education
Millburn School District 24

Date

BOARD OF EDUCATION
Millburn School District 24

EXECUTIVE SESSION
Jan. 9, 2012

The Board of Education of Millburn School District 24, Lake County, Illinois, convened in Executive Session on Jan. 9, 2012 at Millburn West School during the course of a Committee of the Whole Board Meeting.

During the Committee Meeting, a motion was made by Lisa Scanio and seconded by Diane Campbell to enter into Executive Session to discuss matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a public body to determine its validity and for consideration and discussion of "student disciplinary cases" and other matters relating to individual students. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Jane Gattone, Scott Miller, Joseph Pineau, Robert Reding and Lisa Scanio. Nays: none. Absent: Chris Stream. The motion passed. The Executive Session began at 9:10 p.m.

Present during the Executive Session were Board Members Diane Campbell, Jane Gattone, Scott Miller, Joseph Pineau, Robert Reding and Lisa Scanio; Superintendent Jason Lind; and Board Clerk Dorothy Pazanin.

The Board discussed a student disciplinary issue. Mr. Lind informed the Board of the recommendations of the school's attorney in this matter, and how the administration acted on those recommendations.

Mr. Lind informed the Board about another student disciplinary issue in which a student physically injured an administrator.

Mr. Lind also reported to the Board that the teachers are discussing the possibility of joining a labor union.

A motion was made by Lisa Scanio and seconded by Jane Gattone to exit Executive Session at 10:10 p.m. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Chris Stream. The motion passed.

Robert A. Reding, President
Board of Education
Millburn School District 24

ATTEST:

Jane Gattone, Secretary Pro Tem
Board of Education
Millburn School District 24

Date